

Minutes of the meeting of the **Shikshan Shulka Samiti (Medical Education)** held under the Chairmanship of **Justice P.S. Patankar (Retd.)** on **Tuesday, 20th May 2014 at 11:00 a.m.** in the Conference Hall, Office of the Samiti, 305, 3rd floor, Government Polytechnic Building, 49-Kherwadi, Ali Yawar Jung Marg, Bandra (E), Mumbai 400 051.

Draft Minutes:-

Following Members were present:

1. Dr. (Mrs.) Snehalata Deshmukh : Member
2. Dr. A.S. Vyas : Member

Smt. Manisha Mhaiskar Member Secretary and Chief Secretary Medical Education and Drugs Department, Mantralaya being unable to attend the meeting was granted leave of absence.

Shri. S.B. Bhagwat, Member, Chartered Accountant being unable to attend the meeting was granted leave of absence.

Shri P.E. Gaikwad, Office Secretary, Shikshan Shulka Samiti was present in the meeting.

Mrs. K.V. Sane, Desk Officer, Shikshan Shulka Samiti, Mumbai was present in the meeting.

The copies of the agenda along with copies of the relevant documents were circulated to the Members.

Item No. 1: To approve and confirm the Minutes of the Meeting of Shikshan Shulka Samiti (Medical Education) held on Tuesday, 22nd April 2014 at Conference Hall, Office of the Samiti, 305, 3rd floor, Government Polytechnic Building, 49- Kherwadi, Ali Yawar Jung Marg, Bandra (E), Mumbai 400 051.

Minutes of the Meeting of Shikshan Shulka Samiti (Medical Education) held on 22nd April 2014 this minutes of making is approved, subject to the following correction.

In item No. 5(a): In norm No. 1.5 to be corrected and to be read as under:

- 1) The final fee for year 2014-15 for the students admitted in 2014-15 will be computed in the prescribed format by considering the permitted expenditure as per audited accounts of 2013-14 and increasing it by 7% to account for the increase in cost.
- 2) Format 4.1.1 to read as under:



Salary expenditure for 2013-14 to approved teaching/non teaching staff. as per MCI/DCI/MUHS/AYURVED/HOMEOPATHIC NURSING COUNCIL/ ALL OTHER RECOGNISED COUNCIL / GOVERNMENT/norms.

The figure to be given of No. of Professors/Associates Professors/Assistant Professors as per the norms required and actual No.

- 3) Format 4.1.2 to read as under:

Salary/Honorarium paid to visiting Faculties and their Numbers.

- 4) In Format 4.2.3 to be added:

7% of 4.2.2 for increase in cost for 2013-14 (See norm 1.5).

- 5) Norm No. 2.2 to read as under:

Non salary revenue expenditure duly audited **to be submitted**. This will not include depreciation, rent, depreciation for other assets, interest on loans legal charges, penalty if any and expenditure not essential /related to the conduct of courses. Ordinarily non salary expenditure should not exceed 45% of Salary expenditure.

- 6) In 2.2.2 following to be added:

Hostel expenses to be excluded. College to state Hostel expenses separately and not to be included in non-salary expenditure except for R.A.N.M. and R.G.N.M. courses. **Give details of water charges & electricity charges.**

**NEW APPROVED FORMAT FOR COMPUTATION OF FEES FOR
HEALTH & SCIENCE AY 2014-15**

1	Name of the College/Institute :	Code	Location
	_____	_____	_____

2	a) Approved fee for Academic Year 2013-14 Rs. _____	Approved Interim Fee for AY 2014-15 Rs. _____	
	b) Collected fee as per affidavit Rs. _____	Proposed for AY 2014-15 (See 4.10.3) Rs. _____	
	c) Hospital : Own / Rent		
	d) If own, date of Hospital Establishment : dd/mm/yyyy		

2.1	In case the Institute has not submitted its fee approval proposal for 2013-14, the fees collected by it per student	Rs. : _____		
3	Whether undertaking on stamp paper submitted reg. refund?	Yes/No		
4	Computation of final tuition fee and development fee:	Expenditure incurred (in Rs.)		Expenditure permitted (in Rs.)
		Total	Per Student (divided by 4.8)	For Official use only
4.1.1	Salary expenditure for 2013-14 to approved teaching / non teaching staff. as per MCI/DCI/MUHS/Ayurved/Homeopathic /Nursing Council/all other recognized council/ No. of Professors/Associates Professors/Assistant Professors as per the norms required and actual No/ GOVERNMENT norms			
4.1.2	Salary/Honorarium paid to visiting Faculties and their numbers.			
4.1.3	Total Salary Expenditure (4.1.1 +4.1.2)			
4.2	Non salary revenue expenditure (Rent, Interest on loan, Penalties if any legal charges and unrelated expenditure to be excluded) for 2013-14 (See norm 2.2)			
4.2.1	a) Less income derived by using college property (See norm 2.14)			
	b) Less Hostel expenses if any (See norm 2.2.2) except in case of RGNM/RANM			
4.2.2	Total (4.1.3 + 4.2)-(4.2.1)			
4.2.3	Add: 7% of 4.2.2 for increase in cost for 2013-14 (See norm 1.5)			
4.2.4	Add: ---% of Hospital deficit (as per revised norms declared on 5th 2009 by SSS. See norm 3)			
4.3	Usage charge for building (See norm 2.4.1)			
4.4	Depreciation on other assets at approved rates as on 31.3.2014 (See norm 2.4)			
4.5	Total of (4.2.2 to 4.4)+ 4.1.1			

4.6	Sanctioned strength in the course run in Academic Year 2013-14 (No.)		
4.7	Actual strength in the course run in Academic Year 2013-14 (No.)		
4.8	Controlling strength (no.) (Higher of 4.6 & 4.7)		
4.9	Tuition Fee (4.5 Divided by 4.8)		
4.10	Development fee (8% of 4.9)		
4.10.1	Total Fee (4.9 + 4.10)		
4.10.2	Addition of 5% of Total fee (4.10.1) incase actual strength is less than 60% of sanctioned intake (See norms 2.6)		
4.10.3	Total fee (4.10.1 + 4.10.2)		
4.11	Additional Expenditure of 6 th pay commission if actually paid and not included in 4.1.1(See norm 2.1.4).	4.11.1 Total	
		4.11.2 per Student	

Note: The amount in 4.11.2 is to be collected from all the student in the institution. However for the student admitted in 2014-15 it is already included in their tuition fee (See 4.5)

Note : Courses run in the same Premises /Campus/Location:

Name of the Course	No of Students	Tuition time Per day

Date:
Place :

Signature and Seal of the Head of Institute /
College with Code No.

FOR OFFICE USE ONLY

Disallowance :-

- 1)
- 2)
- 3)
- 4)

Prepared by:

Date : / /2014

Checked by
(Chartered Accountant)

1. Statement of Building Area

1.1 Total area required as per Norms _____ sqm.

1.2 Total area actual provided _____ sqm.

Calculation of Depreciation on other assets for AY 2014-15

Sr. No.	Item	Depreciation permitted as in 31st March 2013 Rs.	Cost of additions during 2013-14 Rs.	Additional Depreciation at approved rates as on 31st March 2014 Rs.	Total Depreciation as on 31st March 2014
1	2	3	4	5	6 (3+5)
1	Computers 25% (Life 4 years)				
2	Equipment 20% (Life 5 years)				
3	Furniture 10% (Life 10 years)				
4	Books 20% (Life 5 years)				
	Total :				

Important Note: Depreciation in column 3 is to be claimed only for items, which have not served their full life. Depreciation on Computers & books provided before 31 March 2010 not to be taken into account. Depreciation on Equipment & Furniture provided before 31st March 2004 not to be included.

Date _____
Signature and Seal
of the certifying
Chartered Accountant
and Auditors

Signature and Seal
of Head of the Institution
with Code No.

Item No.2(a): To review actions taken by office on decisions arrived at in the previous meeting on 22nd April, 2014.

The action taken by the office on the decisions taken by the Samiti during its meeting held on 22nd April 2014, the details of the same are as follows:

Meeting of 22 nd April 2014	Actionable Points	Action Taken by Office
Item No.1:	To convey the approval and confirmation of the Minutes of the Samiti dated 22 nd April 2014.	Minutes of the Samiti Published on the website of the Samiti on 25/4/2014.
Item No. 2: (a & b)	To appraise of the action taken by office and review of disposal of work for AY 2013-14.	The copy of said minutes is also put up on the Notice Board on 25/4/2014.

Meeting of 22 nd April 2014	Actionable Points	Action Taken by Office
Item No. 3:	<p>To decide on the proposals received for approval of fees structure for the courses started during Academic Year 2013-14:</p> <p>a) To consider and decide on proposals where there are no discrepancies.</p>	<p>Minutes of the Samiti Published on the website of the Samiti on 25/4/2014.</p>
Item No. 4	<p>To consider and decide the Review Application received from following colleges for fixation of fees for AY 2013-14.</p> <p>1) RANM0016: Radhabai Bahekar Nursing School, Gondia.</p> <p>2) RGNM0048: Radhabai Bahekar Nursing School, Gondia.</p> <p>3) BAMS0023: B.Mulak Ayurved Mahavidyalaya and Medical Science, Nagpur.</p>	<p>Decision of the Samiti in respect of Colleges are published on the website & also put up on the Notice Board on 25/4/2014.</p> <p>Decision is conveyed to the colleges by a separate letter dated 29/4/2014.</p>
Item No. 5	<p>(a) To consider and decide on the letter received from parents/students as well as various Associations/Colleges/Institutes in Open Hearing held on 19th March 2014 for finalization of Norms for Academic Year 2014-15.</p> <p>(b) To discuss and determine the ad-hoc fees for various new courses to be started during Academic Year 2014-15.</p> <p>(c) To discuss and decide in respect of Interim fees for various courses for Academic Year 2013-14.</p> <p>(d) To discuss & finalize the draft of form A,B,C,D,E to be obtained from institute along with their fees approval proposal for AY 2014-15.</p> <p>(e) To discuss and finalize the draft of checklist and affidavit to be obtained from Institute along with</p>	<p>Minutes of the Samiti Published on the website of the Samiti on 25/4/2014.</p>



Meeting of 22 nd April 2014	Actionable Points	Action Taken by Office
	their fees approval proposal for Academic Year 2014-15. (f) To discuss and decide in respect of schedule to be followed for receipt of proposal for various courses for Academic Year 2014-15.	
Item No. 6	To consider and decide on the letter dated 7/4/2013 received from Pandit Deendayal Upadhyay Dental College regarding Extension of date for submission of the fee approval structure for the BDS & MDS course for Academic year 2013-14.	Decision of the Samiti in respect of Colleges are published on the website & also put up on the Notice Board on 25/4/2014 . Decision is conveyed to the Pandit Deendayal Upadhyay Dental College by a separate letter dated 29/4/2014 .
Item No. 7	To consider and decide on the letter dated 19/3/2014 received from Y.M.T. Dental College and Hospital in furtherance of the decision dated 25/3/2014 (Ref: Item No. 5(b) of minutes 25/3/2014).	Decision of the Samiti in respect of Colleges are published on the website & also put up on the Notice Board on 25/4/2014 . Decision is conveyed to the Y.M.T. Dental College by a separate letter dated 29/4/2014 .

The Samiti noted it.

Item No. 3 : **To consider and decide the Review Application received from following colleges for approval of fees for AY 2013-14 :-**

1) MD/MBBS0004(UG):- MVP Samaj's Dr. Vasantrao Pawar Medical College Hospital & Research Centre, Adgaon, Nashik.

Heard the Institute. The Institute has given the Notice to the students/parents as per our resolution. But none is present on behalf of the students/parents.

The fee approved for the course started during 2013-14 was Rs. 3,46,100/-. It is challenged . The Institute has originally demanded fee of Rs. 4,70,000/-. The point



raised is in respect of not granting 75% of hospital deficit and granting only 50%. There is substance in this. The Institute has now given letter dated 20/5/2014 stating that their fee may be approved at Rs. 3,70,000/-. The demand is quite reasonable and just. We approve the same. Office to declare it.

2) **BDS PG0002(PG):- CSMSS's Dental College & Hospital, Aurangabad.**

Heard the Institute. The Institute has given the Notice to the students/parents as per our resolution. But none is present on behalf of the students/parents.

It is in respect of PG course. The fee approved by the Samiti for 2013-14 course was Rs. 2,50,000/-. This is challenged. It is challenge on the ground that the deduction made of 27% in salary was very high. The Institute has demanded fee of Rs. 3,10,000/-. There is some substance in the point raised. The Institute has now given letter dated 20/5/2014 stating that their fee may be approved at Rs. 2,65,000/-. It is reasonable. We approve the same. Office to declare it.

3) **BDS0011(UG):- CSMSS's Dental College & Hospital, Aurangabad.**

Heard the Institute. The Institute has given the Notice to the students/parents as per our resolution. But none is present on behalf of the students/parents.

It is in respect of UG course. The fee approved by the Samiti for 2013-14 course was Rs. 2,10,000/-. The Institute has demanded fee of Rs. 2,17,000/-. The point raised is 4% deduction in salary expenditure is high. There is some substance in it. The Institute has now given letter dated 20/5/2014 stating that the fee may be approved at Rs. 2,15,000/-. It is reasonable. We approve the same. Office to declare it.

4) **RGNM0128:- Swami Vivekanand School of Nursing, Udgir.**

Heard the Institute. The Institute has given the Notice to the students/parents as per our resolution. But none is present on behalf of the students/parents.

The fee approved for the course of RGNM started during 2012-13 was Rs. 60,000/-. As it was new course for first year adhoc fee of Rs. 35,000/- was to be charged. For the course started during 2013-14, the fee declared is Rs. 47,000/-. It is challenged. It seems that there is error in making such declaration. Though originally the Institute has demanded fee of Rs. 80,000/-, it has now given letter dated 20/5/2014 stating that fee of Rs. 60,000/- may be approved. It is reasonable. We approve the same. Office to declare it.




Item No. 5: **To consider and decide on the letter dated 29/4/2014 received from PDVVPF's Medical College, Ahmednagar giving an explanation in respect of Mr. Nitish Nitin Sancheti (Ref. Item No. 5(a) of minutes 25/3/2014).**

There is a reply received on dated 29/4/2014 from the Institute. The reply to be send to Mr. Sancheti Nitish Nitin and his response to be called. The response to be supported by documents like payment, receipt etc. Office to communicate and seek the reply. To be placed before the Samiti thereafter.

Item No. 6: **Any other matter with the permission of the Chair.**

The next meeting of the Shikshan Shulka Samiti (Medical Education) would be held on **Tuesday the 17th June 2014 at 11:00 a.m.** in the Meeting Hall, Office of the Samiti at 305, Government Polytechnic Building, 49, Kherwadi, Ali Yawar Jung Marg, Bandra (E), Mumbai 400 051.

Date: 21-5-14


(P.S. PATANKAR)
CHAIRMAN